

CITY OF NEWTON
IN BOARD OF ALDERMEN
FINANCE COMMITTEE AGENDA

MONDAY, JANUARY 10, 2011

7 PM
Room 222

ITEMS TO BE DISCUSSED:

Chairman's Note: The Chair will provide the Committee with an update on the snow removal costs and the status of the City's snow removal budget.

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

- #362-10 HIS HONOR THE MAYOR requesting authorization to transfer the sum of one hundred forty thousand dollars from the FY 11 Budget Reserve for the purpose of supplementing the unemployment account in the Human Resources Department. [11/29/10 @ 3:23 PM]
PROGRAMS & SERVICES REFERRED TO FINANCE on 01/05/10

REFERRED TO PUBLIC SAFETY & TRANS. AND FINANCE COMMITTEES

- #364-10 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of one hundred eighteen thousand five hundred dollars (\$118,500) from the Reserve for Debt Funded Projects for the purpose of creating a secure entrance in the Police Department lobby. [11/29/10 @ 3:23 PM]
PS&T APPROVED 5-0-1 (Freedman abstaining on 01/05/10)

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #366-10 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of five hundred thousand dollars (\$500,000) from the Parking Meter Receipts Reserve Fund for the purpose of supplementing the City's annual Chapter 90 Highway Funding Allocation. [11/29/10 @ 3:23 PM]
PUBLIC FACILITIES APPROVED 6-0 on 01/05/10

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #311-10 HIS HONOR THE MAYOR requesting an appropriation in the amount of three million three hundred thirty-five thousand dollars (\$3,035,000) from bonded indebtedness for the purpose of funding the FY 2011 Capital Improvement Plan projects as follows:

The location of this meeting is handicap accessible, and reasonable accommodations will be provided to persons requiring assistance. If you have a special accommodation need, please contact the Newton ADA Coordinator Kathleen Cahill, 617-796-1125, via email at KCahill@newtonma.gov or via TDD/TTY at (617) 796-1089 at least two days in advance of the meeting date.

(A) Architectural Design and Engineering/Next Scheduled Fire Station \$400,000
A-2 - HELD \$270,000 for final design bidding and construction admin

(C) City Hall Windows – Repair/Replacement \$125,000

PUBLIC FACILITIES APPROVED 5-0 (Albright not voting)

(D) Purchase of Heavy Vehicle Equipment – DPW \$300,000

PUBLIC FACILITIES APPROVED 4-0 (Albright & Gentile not voting)

(E) Newton Public Schools – Roof Repairs \$810,000

(F) Newton Public Schools – Masonry Repairs \$450,000

(G) Newton Public Schools – Boiler Replacements \$350,000

(H) Newton Public Schools – Roof Top & Exhaust Unit Replacements \$100,000

(I) Newton Public Schools – Window and Door Replacements \$500,000

PUBLIC FACILITIES APPROVED EFGHI 6-0 on 01/05/10

TOTAL \$3,035,000

[11/29/10 @ 3:23 PM]

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#363-09 ALD. SANGIOLO requesting a discussion to increase the tobacco seller license fee. [09/13/09 @ 1:07 PM]

PROGRAMS & SERVICES NO ACTION NECESSARY 7-0 on 11/17/10

ITEMS NOT SCHEDULED FOR DISCUSSION:

REFERRED TO PROG. AND SERVICES AND FINANCE COMMITTEES

#373-10 ALD. GENTILE, HARNEY, SANGIOLO requesting amendment to §20-13, *Noise Control*, of the City of Newton Revised Ordinances to prohibit outdoor athletic events from starting before 7 AM and increase the maximum fine to \$300. [12-10-10 @ 12:53 PM]

PROGRAMS & SERVICES HELD on 01/05/10

REFERRED TO PROG & SERV, PUBLIC FACIL. AND FINANCE COMMITTEES

#367-10 HIS HONOR THE MAYOR requesting authorization to appropriate an amount not to exceed five million dollars (\$5,000,000) from bonded indebtedness for the following:

(B) installation of up to six modular classrooms at five elementary schools as well as the addition of permanent classrooms and renovations to the core of F.A. Day Middle School. [11/29/10 @ 3:23 PM]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

#365-10 HIS HONOR THE MAYOR requesting authorization to appropriate and expend the sum of three hundred ninety-five thousand dollars (\$395,000) from the FY 2011 Overlay Surplus Reserve Account for the purpose of funding a Comprehensive Citywide Capital Assessment. [11/29/10 @ 3:23 PM]

REFERRED TO PUBLIC SAFETY & TRANS. AND FINANCE COMMITTEES

- #363-10 ALD. ALBRIGHT & DANBERG proposing a trial of parking meter free Saturdays between Thanksgiving and New Year for the shopping areas to support shopping at local businesses in Newton. [11/15/10 @ 6:30 PM]
PUBLIC SAFETY & TRANS. on 01/05/10

REFERRED TO PUBLIC SAFETY & TRANS. AND FINANCE COMMITTEES

- #311-10(B) HIS HONOR THE MAYOR requesting an appropriation in the amount of three hundred thousand dollars (\$300,000) from bonded indebtedness for the purpose of funding the Manet Road Emergency Communications Radio Tower Replacement, which is included in the FY 2011 Capital Improvement Plan. [11/29/10 @ 3:23 PM]
PUBLIC SAFETY & TRANSPORTATION APPROVED 7-0 on 12/08/10

REFERRED TO PUBLIC FACILITIES, PROGRAMS AND FINANCE COMMITTEES

- #312-10 ALD. LENNON, LAPPIN, SCHNIPPER, SANGIOLO requesting a discussion with the School Committee on its plans to address space needs in the Newton public schools. [10-27-10 @ 11:07 AM]

REFERRED TO PS&T, PUB. FACIL. AND FINANCE COMMITTEES

- #310-10 ALD. DANBERG, ALBRIGHT, BAKER, BLAZAR, CROSSLEY, FISCHMAN, FREEDMAN, HESS-MAHAN, JOHNSON, LINSKY, MERRILL, RICE AND SCHNIPPER requesting that §26-8 and §20-21 of the City of Newton Rev. Ords., 2007, be amended to establish criteria and provisions for requiring removal of snow in all districts by property owners, occupants, and property managers to sidewalks abutting their property and to review and amend enforcement provisions including structure of fines, for snow removal violations. [10/25/10 @ 4:39 PM]

REFERRED TO FINANCE AND APPROPRIATE COMMITTEES

- #311-10 HIS HONOR THE MAYOR submitting the FY'12-FY'16 Capital Improvement Program, totaling \$174,246,135 pursuant to section 5-3 of the Newton City Charter and the FY'11 Supplemental Capital budget which require Board of Aldermen approval to finance new capital projects over the next several years. [10/18/10 @ 5:24PM]

REFERRED TO PROGRAMS AND SERVICES AND FINANCE COMMITTEES

- #307-10 PROGRAMS AND SERVICES COMMITTEE proposing a RESOLUTION to the Interim Director of Health and Human Services to increase the tobacco seller's license fee. [10/25/210 @ 4:34pm]

REFERRED TO PUBLIC FACILITIES AND FINANCE COMMITTEES

- #264-10 ALD. CROSSLEY, SCHNIPPER & FULLER requesting a discussion of the status of new water meter installations, and to consider payment mechanisms to help customers if they receive an extraordinary, one-time, water bill from an accurate accounting of past usage over an extended period of time. [09/16/10 @ 11:59 am]

#259-10 COMPTROLLER transmitting Annual Financial Report for the audit of fiscal year ending June 30, 2010 for Board of Aldermen review/acceptance. [09/13/10 @ 12:26 PM]

#78-10 ALD. FULLER, GENTILE, FREEDMAN, JOHNSON, DANBERG AND BAKER requesting a review of the elements of the Financial Management Guidelines of January 2008, together with the Mayor's Office, to ensure they meet the current needs of the City. [03/09/10 @8:23 AM]

REFERRED TO ZONING & PLANNING AND FINANCE COMMITTEES

#391-09(2) ALD. DANBERG, MANSFIELD, VANCE & HESS-MAHAN requesting the establishment of a municipal parking mitigation fund whose proceeds, derived from payments-in-lieu of providing off-street parking spaces associated with special permits, will be used solely for expenses related to adding to the supply of municipal parking spaces, improving existing municipal parking spaces, or reducing the demand for parking spaces.

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#125-09 THE POST AUDIT & OVERSIGHT COMMITTEE requesting creation of a public tree protection ordinance and amendment of the current tree ordinance as recommended in the Tree Preservation Ordinance Report. [04/17/09 @ 9:14 PM]
PROG & SERV APPROVED 7-0 (Merrill not voting) on 10/6/10

REFERRED TO PROGRAMS & SERVICES AND FINANCE COMMITTEES

#87-09 ALD. SANGIOLO, BRANDEL, FREEDMAN AND HESS-MAHAN requesting a Home Rule Petition to allow the City of Newton to require elected officials to contribute a higher percentage rate for health insurance benefits than is required for other employee groups. [03-10-09 @ 9:17 AM]
PROGRAM & SERVICES APPROVED 5-1-1 (Baker opposed; Merrill abstaining; Parker not voting) on 4/15/09
RECOMMITTED TO FINANCE ON 07/12/10

REFERRED TO COMM. PRES., PUB FAC & FINANCE COMMITTEES

#147-08 COMMUNITY PRESERVATION COMMITTEE recommending that the sum of \$359,400, including \$2,000 for legal costs, be appropriated from the FY'08 Community Preservation Fund's historic resources and general reserves, for a project to rehabilitate and expand storage space for the research library and archives at the Newton History Museum, to preserve the existing collections, and enhance public access to the collections. [04-01-08 @ 4:10 PM]
COMMUNITY PRESERVATION APPROVED 6-0 on 4-29-08
(A) DESIGN FUNDS ESTIMATE \$37,500.00 – BOA APPROVED ON 07/21/08
(B) BALANCE OF PROJECT ESTIMATE \$321,900.00 – HELD
PUBLIC FACILITIES VOTED NO ACTION NECESSARY ON PART B 8-0 on 05/05/10

#207-07(4) ALD. COLETTI proposing that the city's Financial Management Guidelines adopted under board order #207-07 be amended to allow the adjustment of self-funded health insurance plan rates in the event that rates and any accumulated excess resources not meet actual resource requirements. [07-02-08 @ 12:12 PM]

#207-07(2) ALD. COLETTI proposing that the city's Financial Management Guidelines adopted under board order #207-07 be amended, effective FY10, as follows:

- (A) total resources devoted to all forms of employee compensation shall not exceed the estimated growth in total general fund revenue for the following fiscal year;
- (B) funds for salary and wage adjustments shall not exceed the difference between total estimated revenue growth and resources needed to fund growth in health/dental and life insurance benefits and growth in the actuarial required contribution for the city's retirement system for each fiscal year;
- (C) if collective bargaining contracts are not resolved at the time of budget submission, funds budgeted for such contracts shall be held in "municipal and compensation" reserve. [07-02-08 @ 12:12 PM]

Respectfully submitted,

Leonard J. Gentile, Chairman

Public Works Department

FY11 Snow and Ice Spending Through Tuesday, January 4, 2011

		A	B	C=A+B	D	E=C-D
0140110	DESCRIPTION	ORIGINAL FY11 APPROPRIATION	TRANSFERS AND BOARD ORDERS	REVISED APPROPRIATION	EXPENDED, ENCUMBERED AND TO BE PROCESSED	AVAILABLE
511001	SALARY WAGES	\$0	\$0	\$0	0	\$0
511002	FULL TIME WAGES/HOURLY	\$0	0	\$0	0	\$0
513001	REGULAR OVERTIME	230,080	0	\$230,080	156,486	\$73,594
513001A	REGULAR OVERTIME - BUILDINGS/SCHOOLS	30,402	0	\$30,402	16,928	\$13,474
513004	WORK BY OTHER DEPARTMENTS - OVERTIME	19,938	0	\$19,938	1,152	\$18,786
514311	DRIVING BONUS/STAND-BY SNOW PAY	7,000	0	\$7,000	22,960	(\$15,960)
514318	SNOW WATCH PAY	20,000	0	\$20,000	10,307	\$9,693
52403	MOTOR VEHICLE REPAIR AND MAINTENANCE	10,000	0	\$10,000	2,500	\$7,500
5273	RENTAL: VEHICLE & EQUIPMENT	302,000	(150)	\$301,850	334,480	(\$32,630)
5273A	RENTAL: VEHICLE & EQUIPMENT BUILDINGS/SCHOOLS	91,400	0	\$91,400	129,767	(\$38,367)
5386	WEATHER FORECAST SERVICE	1,075	570	\$1,645	1,645	\$0
5460	GROUNDS MAINTENANCE SUPPLIES	900	0	\$900	0	\$900
5484	VEHICLE REPAIR PARTS	20,000	93,000	\$113,000	90,792	\$22,208
5532	SAND AND SALT	320,000	(93,420)	\$226,580	144,126	\$82,454
5712	MEALS	0	0	\$0	0	\$0
5783	PRIVATE PROPERTY DAMAGE	3,000	0	\$3,000	0	\$3,000
TOTALS		\$1,055,795	\$0	\$1,055,795	\$911,142	\$144,653



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
Office of the Mayor

#362-10

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(617) 796-1089

E-mail
swarren@newtonma.gov

November 29, 2010

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

10 NOV 29 P 3:23
CITY CLERK
NEWTON, MA. 02159

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to transfer the sum of \$140,000 from the FY2011 Budget Reserve to the Human Resources Unemployment Account.

The City is currently spending approximately \$20,000 per month. The FY2011 budgeted amount was \$110,000, \$83,000 of which has already been expended. As you know, Congress has extended unemployment benefits as a result of the current economic conditions throughout the nation, which has a direct impact on this expenditure.

Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

From: Budget Reserve
0110498-5790 \$140,000
To: HR Fringe Benefits
0110901-5702 \$140,000

12/01/2010

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



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City of Newton



Setti D. Warren
Mayor

DEPARTMENT OF HUMAN RESOURCES

1000 Commonwealth Avenue
Newton Centre, MA 02459-1449

Telephone (617) 796-1260

Fax (617) 796-1272

TTY (617) 796-1089

Dolores M. Hamilton, Director

November 24, 2010

Mayor Setti D. Warren
Honorable Board of Aldermen
City of Newton
1000 Commonwealth Avenue
Newton Centre, MA 02459

Dear Mayor Warren and Honorable Board of Aldermen:

The Human Resources Unemployment Account has recently seen a large increase in expenditures due to the state and federal extensions of unemployment benefits and the City employees whose positions were eliminated in FY 10. I am writing to you at this time to request an additional appropriation in the amount of \$140,000.00 for unemployment expenses anticipated through the remainder of FY 2011.

Human Resources Unemployment Benefits Account #0110901-5702

\$140,000.00

I respectfully request and recommend a favorable consideration to this request in order to meet the legal obligation of the City of Newton through June 30, 2011.

Sincerely,

A handwritten signature in dark ink, appearing to read "Dolores Hamilton".

Dolores Hamilton
Director of Human Resources



SETTI D. WARREN
MAYOR

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Office of the Mayor

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November 29, 2010

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

10 NOV 29 P 3:23
CITY CLERK
NEWTON, MA 02159

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to appropriate and expend the sum of \$118,500 from the Reserve for Debt Funded Projects for the purpose of creating a secure entrance in the Newton Police Department lobby.

Renovations include: removal and replacement of two non-load bearing walls, installation of two new access doorways, and most importantly, construction of a customer service counter with bullet proof teller glass.

Additional information on this project will be included in your Friday Packet on December 10, 2010. I look forward to discussing this very important project with your Honorable Board. Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

From: Capital Stabl Fund
39A104-5930 \$118,500
To: Police HQ Lobby Impvmtns
38E11502-52407 \$118,500

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE

**NEWTON POLICE HEADQUARTERS
RECEPTION AREA RENOVATION PROJECT**

PURPOSE:

The Newton Police Department is customer-focused and customer-driven. Our primary customer service areas are currently located in two separate buildings. For many years this has been identified as a huge obstacle, especially when customers are sent from building to building trying to file simple reports, or trying to pick up copies of police incident reports or traffic crash reports. These customer service reception areas must be consolidated to (1) improve customer relations and restore the public's confidence in the competency and efficiency of the Police Department, and (2) to enhance the safety and security of visitors and employees of the Police Headquarters building in this post 9/11 era.

IMPACT:

1. Customer satisfaction will improve with a centralized records bureau that allows for "one stop shopping" for reports.
2. Workspace will be gained in the Headquarters reception area that will allow us to consolidate records activities and functions, and also address other needs for workspace from within the Department.
3. Reception area personnel will be afforded better protection from persons entering Police Headquarters with the intent to do harm to police personnel.
4. The Central Dispatch Center and its personnel will be secure from attack by persons trying to disrupt or shut down communications between the Police, Fire, EMS personnel and members of the community.
5. Protect control of access switches to the locks on the doors that lead to all security sensitive areas of the Police Headquarters building.

ESTIMATED COSTS:

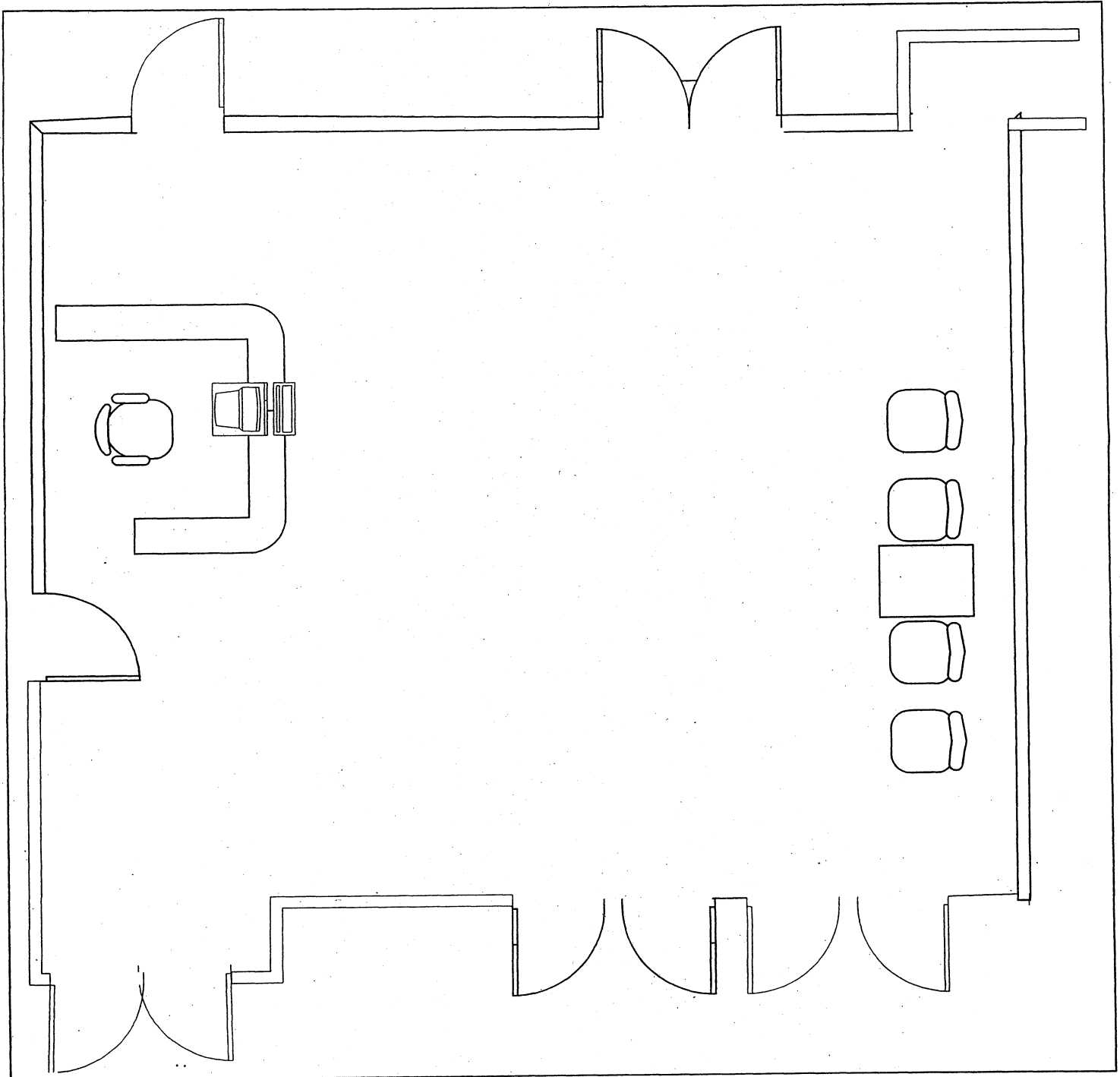
Original Cost in 2002: \$50,000.00

Projected Cost in 2009: \$118,000.000

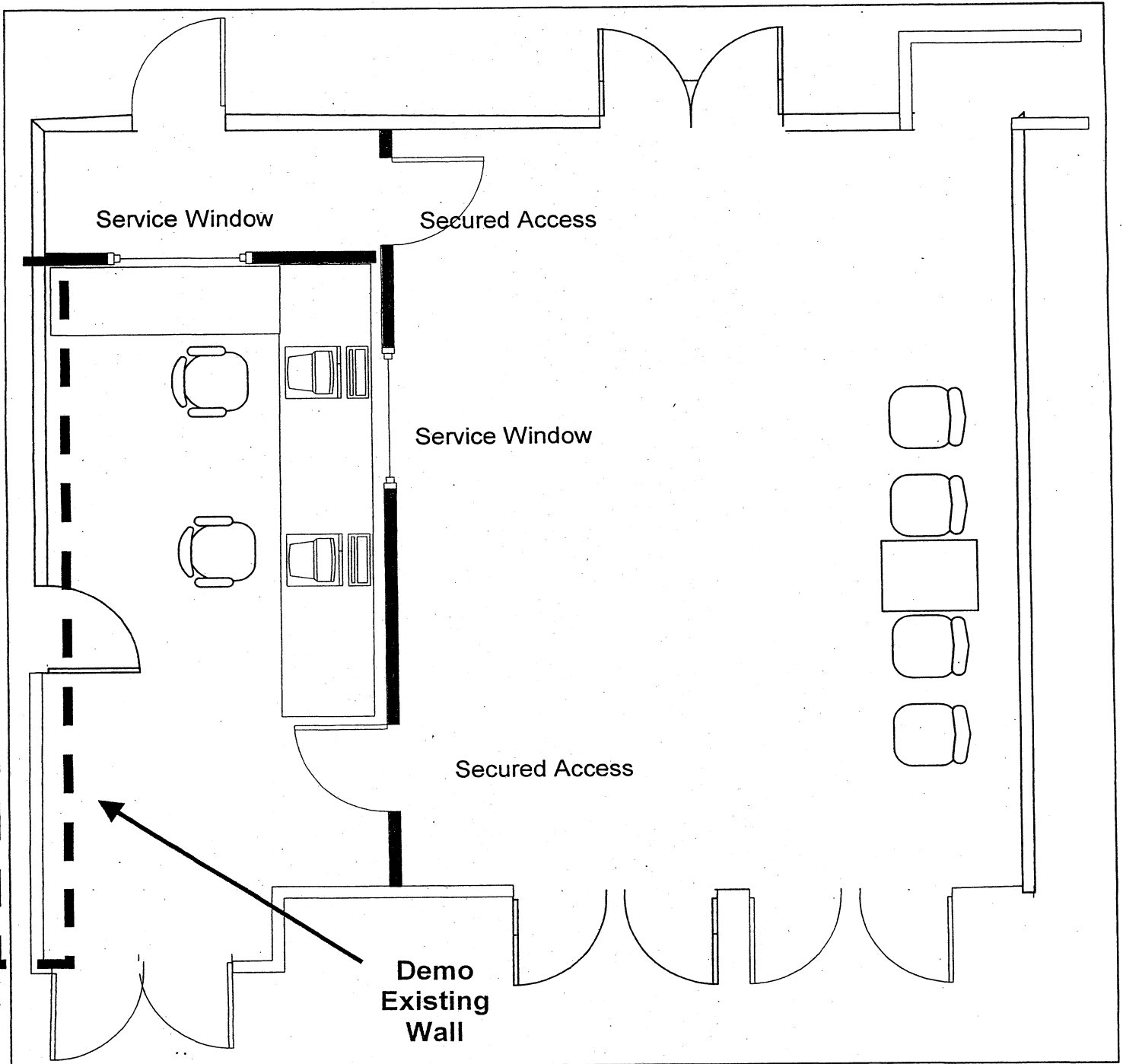
Please Note: Architectural plans available in the Office of the Chief of Police.

Prepared by: Chief Matthew A. Cummings 2/14/2010

EXISTING RECEPTION AREA



PROPOSED RECEPTION AREA





SETTI D. WARREN
MAYOR

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November 29, 2010

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

10 NOV 29 P 3:23
CITY CLERK
NEWTON, MA 02159

Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to appropriate and expend the sum of \$500,000 from the Parking Meter Receipts Reserve Fund for the purpose of supplementing the City's annual Chapter 90 Highway Funding Allocation.

As you know, 46% of the City's streets have a Pavement Condition Index (PCI) of "Poor" or "Very Poor". Although this supplemental appropriation for street maintenance is still woefully inadequate, it is imperative that the City begin to make the condition of our streets a higher priority.

Additional information on this project will be included in your Friday Packet on December 10, 2010. I look forward to discussing this very important project with your Honorable Board. Thank you for your consideration of this matter.

Very truly yours,

Setti D. Warren
Mayor

From: Parking Meter Receipts
14D401-5901 \$500,000
To: Street Improvements
C401071-586002 \$500,000

Handwritten signature and date: 12/01/2010

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



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CITY OF NEWTON, MASSACHUSETTS
 RECEIPTS RESERVED FOR APPROPRIATION FUND
 PARKING METER RECEIPTS
 ANALYSIS OF MONTHLY REVENUE COLLECTIONS

July 1, 2010 - November 26, 2010

(with comparative totals for the first five months of the five prior fiscal years)

	Fiscal Year 2011	Fiscal Year 2010	Fiscal Year 2009	Fiscal Year 2008	Fiscal Year 2007	Fiscal Year 2006
July	\$ 85,995	\$ 60,999	\$ 54,480	\$ 52,725	\$ 43,467	\$ 41,704
August	70,866	45,271	55,744	53,913	55,441	49,612
September	69,840	58,784	47,756	47,739	46,092	51,164
October	53,614	54,792	53,829	54,722	53,143	40,992
November	58,398	50,497	41,605	41,960	50,201	40,612
December		48,052	55,859	41,882	41,299	39,401
January		41,711	38,384	41,499	46,175	37,158
February		65,487	45,904	42,748	34,793	32,471
March		56,183	41,779	49,421	42,831	52,463
April		100,434	65,929	57,893	48,511	43,392
May		49,542	61,131	55,558	66,751	52,410
June		76,578	52,813	47,864	54,838	50,055
Total Curb Meter Revenue: July 1 - November 26	\$ 338,713	\$ 270,343	\$ 253,414	\$ 251,059	\$ 248,344	\$ 224,084

	Fiscal Year 2011	Fiscal Year 2010	Fiscal Year 2009	Fiscal Year 2008	Fiscal Year 2007	Fiscal Year 2006
July	\$ 26,557	\$ 56,866	\$ 44,735	\$ 43,161	\$ 45,989	\$ 29,629
August	63,732	40,687	42,541	54,621	43,886	37,055
September	54,549	53,733	51,161	44,516	42,494	26,023
October	79,877	47,691	44,227	59,643	51,059	30,227
November	64,523	38,259	35,581	51,059	46,059	27,997
December		50,903	35,810	40,339	59,566	32,738
January		41,358	37,406	57,234	51,110	35,137
February		43,058	47,896	41,577	45,234	33,910
March		52,805	54,139	52,419	52,209	34,226
April		51,759	54,005	50,824	54,382	31,837
May		62,965	36,407	48,445	45,155	37,461
June		95,270	46,234	54,958	47,872	35,637
Total Off Street Meter Revenue: July 1 - November 26	\$ 289,238	\$ 237,236	\$ 218,245	\$ 253,000	\$ 229,487	\$ 150,931

CITY OF NEWTON, MASSACHUSETTS
 RECEIPTS RESERVED FOR APPROPRIATION FUND
 PARKING METER RECEIPTS
 ANALYSIS OF MONTHLY REVENUE COLLECTIONS
 July 1, 2010 - November 26, 2010
 (with comparative totals for the first five months of the five prior fiscal years)

	Fiscal Year 2011	Fiscal Year 2010	Fiscal Year 2009	Fiscal Year 2008	Fiscal Year 2007	Fiscal Year 2006
July	\$ 4,415	\$ 2,640	\$ -			
August	12,360	50	-			
September	6,100	1,195	-			
October	6,350	2,075	-			
November	50	550	-			
December		3,520	-			
January		555	-			
February		585	-			
March		240	-			
April		21,243	7,680			
May		24,585	28,685			
June						
Total Commercial Permit Revenue: July 1 - November 26	\$ 29,275	\$ 5,960	\$ -			

Parking Meter Receipt Fund Balance Summary:

July 1, 2010 beginning fund balance	\$ 1,771,047
YTD Revenue	657,226
FY 2011 original operating budget - transferred to General Fund	(1,200,000)
FY 2011 supplemental appropriations	(40,000)
FY 2011 pending supplemental appropriations	(500,000)
FY 2011 budget	
Unobligated fund balance - November 26, 2010	<u>\$ 688,273</u>



SETTI D. WARREN
MAYOR

City of Newton, Massachusetts
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November 29, 2010

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton, MA 02459

10 NOV 29 P 3:22
CITY CLERK
NEWTON, MA 02159

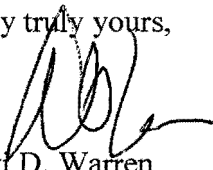
Ladies and Gentlemen:

I write to request that your Honorable Board docket for consideration a request to authorize the following appropriations and authorize a general obligation borrowing of an equal amount for the purpose of funding the FY2011 Capital Improvement Plan.

<u>Project</u>	<u>Amount</u>
A) Architectural Design and Engineering/Next Scheduled Fire Station	\$400,000
B) Manet Road – Emergency Communications Radio Tower Replacement	\$300,000
C) City Hall Windows – Repair/Replacement	\$125,000
D) Purchase of Heavy Vehicle Equipment – DPW	\$300,000
E) Newton Public Schools – Roof Repairs	\$810,000
F) Newton Public Schools – Masonry Repairs	\$450,000
G) Newton Public Schools – Boiler Replacements	\$350,000
H) Newton Public Schools – Roof Top Unit and Exhaust Unit Replacements	\$100,000
I) Newton Public Schools – Window and Door Replacements	\$500,000

Additional backup information for each of these projects will be provided in your Friday Packet on December 10, 2010. I look forward to meeting with your Honorable Board to discuss these Capital Projects. Thank you for your consideration of this matter.

Very truly yours,


Setti D. Warren
Mayor

1000 Commonwealth Avenue Newton, Massachusetts 02459

www.newtonma.gov



DEDICATED TO COMMUNITY EXCELLENCE

City of Newton



Setti D. Warren
Mayor

PUBLIC BUILDINGS DEPARTMENT

Stephanie Kane Gilman, Commissioner

Telephone (617) 796-1600

FAX (617) 796-1601

TTY: (617) 796-1089

52 ELLIOT STREET

NEWTON HIGHLANDS, MA 02461-1605

December 3, 2010

The Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RE: Docket Item # 311-10(C) City Hall Windows – Repair/Replacement

Honorable Board:

The Public Buildings Department is requesting funding to cover the cost of the repair, rehabilitation and/or replacement of the City Hall windows. Several years ago, many original windows were rehabilitated from single pane to thermo pane windows, painted and the rope system repaired. At this time, we are requesting funds to complete this work by rehabilitating the window opening, installing stops, weather stripping and adjusting the rope system where required.

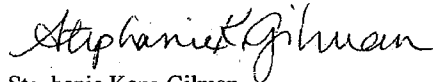
The breakdown of the funding request is as follows:

- Window opening repairs (approx. 100 windows)	\$ 20,000
- Window stops (approx. 50 windows)	15,000
- Weatherstripping (approx. 100 windows)	25,000
- Adjust rope system (approx. 50 windows)	5,000
- Total window rehabilitation (25 windows)	<u>50,000</u>
Sub Total	\$110,000
- Contingency	5,000
- Design	<u>10,000</u>
Total	\$ 125,000

10 DEC 10 1P 2:51
CITY CLERK
NEWTON, MA 02159

Should you have any questions regarding the above, please feel free to contact my office.

Sincerely,

A handwritten signature in cursive script, reading "Stephanie Kane Gilman".

Stephanie Kane Gilman
Commissioner of Public Buildings

SKG:dla

CC: Robert Rooney, Chief Operating Officer
Maureen Lemieux, Chief Financial Officer

Department of Public Works
Purchase of Heavy Vehicle Equipment

INTERNATIONAL TRUCK AND ENGINE CORPORATION
2009/2010
GREATER BOSTON POLICE COUNCIL
COOPERATIVE PROCUREMENT CONTRACT
GBPC_2008_INTERNATIONAL1

201 BASE: 2011 INTERNATIONAL 7000 35,000 lb. CAB & CHASSIS \$ 63,933
 40,000 lb. GVWR

OPTIONAL EQUIPMENT:

ITEM #	DESCRIPTION		COST
205	MaxxForce DT-HT 260 HP Upgrade 7400	\$	4,081
230	T-Bar Type Shift Control	\$	385
232	14,000 lb. front axle with 12R22.5 - 16 PR tires	\$	1,012
245	26,000 lb. rear axle w/cast brake shoes	\$	3,244
257	Inside/Outside Engine Air-Intake within Cab Control	\$	249
271	Trailer Brake Connections - Air Brakes	\$	329
273	Body Circuit Switches "six pack "	\$	483
282	Heavy Duty .472" Hub Piloted Disc Wheels - Front Axle	\$	155
283	Heavy Duty .472" Hub Piloted Disc Wheels - Each Rear Axle	\$	247
313	Plate mounted T-90A pintle hook with trailer plug	\$	850
355	Front mounted Central Hydraulic System	\$	5,500
361	10' - 6 to 8 cubic/yard Dump	\$	11,500
362	Class 60 arm type with a capacity of 17 tons	\$	600
363	Upgrade dump body to 7 gauge steel	\$	800
369	3 Custom fabricated tailgate asphalt door (each)	\$	1,500
374	Electric automatic load cover	\$	2,650
379	Steel side boards: "c" channel	\$	800
381	Full width steel asphalt apron, 8-7" depth	\$	600
390	Heavy duty plow frame - power tilt with lights and control valve	\$	6,500
397	Heavy duty 11' power reversing trip edge plow	\$	8,500
401	Power reverse hydraulics with controls	\$	900
446	Compu Spread Spreader Control System	\$	8,350
504	WHELEN D.O.T. 102 Strobe System:	\$	2,500
	2010 GBPC Contract Price Increase 5%	\$	6,283

TOTAL DELIVERED PRICE \$ 131,951

SERVICING INTERNATIONAL DEALER

TAYLOR & LLOYD, INC.
 8 RAILROAD AVE.
 BEDFORD, MA 01730
 781-275-9290

by Michael L. Fronk

October 6, 2010
 Date

MUNICIPALITY:

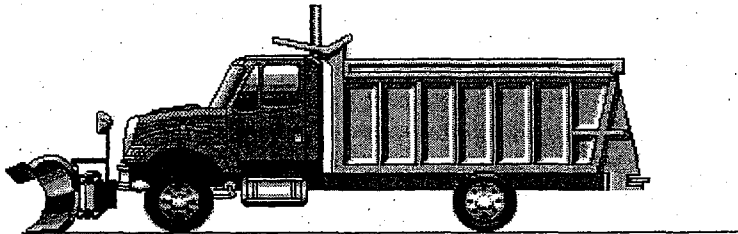
CITY OF NEWTON
 110 CRAFTS ST
 NEWTON, MA

October 06, 2010

Prepared For:
CITY OF NEWTON
RON MAHAN
Public Works Department
Newton, MA 02460-
(617)896 - 1480
Reference ID: N/A

Presented By:
TAYLOR & LLOYD INC
Michael Fronk
8 RAILROAD AVE
BEDFORD MA 01730 -
(781)275-9290

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.



Model Profile
2011 7400 SFA 4X2 (SA525)

APPLICATION:	Front Plow with spreader
MISSION:	Requested GVWR: 40000. Calc. GVWR: 40000 Calc. Start / Grade Ability: 37.20% / 2.19% @ 55 MPH Calc. Geared Speed: 74.9 MPH 8.36 MPG @ 55 MPH
FUEL ECONOMY:	
DIMENSION:	Wheelbase: 160.00, CA: 85.00, Axle to Frame: 63.00
ENGINE, DIESEL:	{International MaxxForce DT} EPA 07, 260 HP 800 lb-ft Torque @ 1400 RPM, 2400 RPM Governed Speed, # 2 Bell Housing
TRANSMISSION, AUTOMATIC:	{Allison 3500_RDS_P} 4th Generation Controls; Wide Ratio, 6-Speed, With Double Overdrive; On/Off Hwy; Includes Oil Level Sensor, With PTO Provision, Less Retarder, With 80,000-lb GVW & GCW Max.
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Dana Spicer I-140W} Wide Track, I-Beam Type, 14,000-lb Capacity
AXLE, REAR, SINGLE:	{Dana Spicer S26-190D} Single Reduction, 26,000-lb Capacity, R Wheel Ends, Driver Controlled Locking Differential Gear Ratio: 6.14
CAB:	Conventional
TIRE, FRONT:	(2) 12R22.5 G661 HSA (GOODYEAR) 484 rev/mile, load range H, 16 ply
TIRE, REAR:	(4) 12R22.5 G622 RSD (GOODYEAR) 482 rev/mile, load range H, 16 ply
SUSPENSION, RR, SPRING, SINGLE:	Vari-Rate; 31,000-lb Capacity, Includes 4500-lb Capacity Multileaf Auxiliary
PAINT:	Cab schematic 100GM Location 1: 0311, Omaha Orange (Std) Chassis schematic N/A

Newton Public Schools Capital Projects



Setti D. Warren
Mayor

PUBLIC BUILDINGS DEPARTMENT

Stephanie Kane Gilman, Commissioner

Telephone (617) 796-1600

FAX (617) 796-1601

TTY: (617) 796-1089

52 ELLIOT STREET

NEWTON HIGHLANDS, MA 02461-1605

December 10, 2010

Honorable Board of Aldermen
Newton City Hall
1000 Commonwealth Avenue
Newton Centre, MA 02459

RE: Docket Item #'s 311-10 E, F, G, H, & I, School Department FY 2011 CIP Projects

Honorable Board:

The Public Buildings Department has prepared cost estimates for the following School Department CIP items:

(E)	Roof Repairs	\$ 810,000
(F)	Masonry Repairs	450,000
(G)	Boiler Replacement	350,000
(H)	RTU & Exhaust Replacements	100,000
(I)	Window & Door Replacements	<u>500,000</u>
		\$2,210,000

Should you have any questions regarding the above, please feel free to contact my office.

Sincerely,

A handwritten signature in cursive script that reads "Stephanie Kane Gilman".

Stephanie Kane Gilman
Commissioner of Public Buildings

SKG:dl

CC: Robert Kooney, Chief Operating Officer
Maureen Lemieux, Chief Financial Officer

Bowen and Countryside Partial Roof Replacement Estimate:

12/31/2010

Roof Replacement Budget:

	Bowen Auditorium	Countryside Gym	Countryside 1953 Bldg
Design & Architect Construction Administration	\$ 13,420	\$ 16,908	\$ 21,901
Roof Demolition	\$ 26,125	\$ 55,000	\$ 70,950
Disposal	\$ 8,310	\$ 17,500	\$ 22,575
Roof Deck Repairs	\$ 24,938	\$ 9,000	\$ 13,275
New Built-up Roofing Materials	\$ 34,438	\$ 35,000	\$ 45,150
Installation of new built-up roofing materials	\$ 32,020	\$ 45,000	\$ 58,050
Flashing	\$ 3,750	\$ 3,500	\$ 4,000
Perimeter Metal Edge Trim	\$ 1,250	\$ 1,625	\$ 2,010
Installation of other roofing materials	\$ 3,375	\$ 2,438	\$ 3,000
20 Warranty	\$ 11,875	\$ 25,000	\$ 32,250
Contingency (5%)	\$ 7,975	\$ 10,548	\$ 13,657
Total	\$ 167,475	\$ 221,517	\$ 286,818

Major/Minor Roofing Repair Estimates at Brown Middle School, Lincoln-Eliot, Cabot and Franklin:Major Roofing Repair Budget:

	Brown Middle School	Lincoln-Eliot School	Franklin School	Cabot School	Went School
Roof maintenance required: clogged drains, roof top unit curb repairs, vent pipe flashing, other base flashing & sheet metal repairs in various areas		Roof maintenance required: roof top unit curb repairs, minor membrane repairs, perimeter & other base flashing repairs, OSHA compliant ladder installation, roof door replacement and scupper box repairs	Roof maintenance required: slate repairs, gutter/downspout repairs, perimeter & other base flashing repairs.	Roof maintenance required: slate repairs, gutter/downspout repairs, perimeter & other base flashing repairs, membrane repairs	Roof maintenance required: roof top unit curb repairs, minor membrane repairs, perimeter & other base flashing repairs, OSHA compliant ladder installation, roof door replacement and sealant repairs around windows and louvers
Estimated Cost	\$ 37,821	\$ 29,106	Estimated Cost \$ 20,475	Estimated Cost \$ 29,925	Estimated Cost \$ 16,863

12/3/2010

Bigelow, Education Center, Underwood and Ward Masonry and related repairs:

Bigelow		Ed Center		Underwood		Ward	
Repair of masonry crack on Vernon street side of building near the Library		Masonry and related concrete work through out the exterior of the building		Masonry and related concrete work through out the exterior of the building		Masonry and related concrete work through out the exterior of the building	
Design	\$ 1,575	Design	\$ 1,000	Design	\$ 1,000	Design	\$ 25,000
Repair	\$ 75,000	Repair	\$ 50,000	Repair	\$ 50,000	Repair	\$ 225,000
Contingency	\$ 3,829	Contingency	\$ 2,550	Contingency	\$ 2,550	Contingency	\$ 12,500
Total Cost	\$ 80,404	Total Cost	\$ 53,550	Total Cost	\$ 53,550	Total Cost	\$ 262,500
	\$ 80,404		\$ 53,550		\$ 53,550		\$ 262,500
							\$ 28,575
							\$ 400,000
							\$ 21,429
							\$ 450,004
							\$ 450,004

* Rounded to \$450,000

Countryside School Boiler & related Equipment Replacement, UST removal & Conversion to Natural Gas - Cost Estimate

12/3/2010

a. Demo/disposal of existing boiler and related items	\$ 30,000
b. New boiler / burner	\$ 67,000
c. Re-insulation	\$ 8,000
d. New Induced Draft Fan	\$ 10,000
e. Piping and related work	\$ 14,975
f. Conversion to natural gas	\$ 20,000
g. UST removal	\$ 27,500
h. Construction Administration by Designer	\$ 13,000

Sub Total \$190,475

9,524

i. Contingency - 5%

Total \$199,999 *

* Rounded to \$200,000

Recent bids are showing an increase cost versus original estimate. At the time of the submittal of this CIP item by the School Department to the School Committee, the above cost was in line with bids at that time.

During the March 2010 floods, both boilers were under water. This was at least the third time this has happened: Currently only one boiler is functional. We are concerned that the second boiler, although currently operational, could require replacement. The bid will have an alternate for the second boiler to be replaced, should funds be sufficient, we will replace that boiler at the same time.

Potential project cost could be \$300,000

12/3/2010

Bowen School Boiler & related Equipment Replacement - Cost Estimate

a. Demo/disposal of existing boiler and related items	\$ 30,000
b. New boiler / burner	\$ 75,000
c. New Induced Draft Fan	\$ 10,000
d. Piping and related work	\$ 14,850
e. Construction Administration by Designer	\$ 13,000
Sub Total	\$ 142,850
f. Contingency - 5%	7,143
Total	\$ 149,993 *

*** Rounded to \$150,000**

Recent bids are showing an increase cost versus original estimate. At the time of the submittal of this CIP item by the School Department to the School Committee, the above cost was in line with bids at that time.

Alternates will be pursued in an attempt to reduce the project cost to \$150,000

Potential project cost could be \$200,000

12/3/2010

Estimate for RTU and related equipment replacement at (4) Schools:

	Bowen	Countryside	Underwood	Lincoln-Elliott	Total Cost
Existing RTU & equipment Demo	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 4,000
New RTU Equipment & related equipment/Installation	\$ 25,000	\$ 25,000	N/A	\$ 25,000	\$ 75,000
New Exhaust Fan & related equipment/Installation	\$ 5,000	\$ 5,000	\$ 6,000	\$ 5,000	\$ 21,000
Contingency	\$ 1,550	\$ 1,550	\$ 350	\$ 1,550	\$ 5,000
Project Cost	\$ 31,000	\$ 31,000	\$ 7,000	\$ 31,000	\$ 100,000

Horace Mann School Window and Exterior Door Replacement - Cost Estimate

12/3/2010

a. Demo/disposal of windows and doors	\$ 75,500
b. New classroom windows, screens and other related items	\$ 275,000
c. Lintel repairs	\$ 12,150
d. Exterior Masonry repairs around window openings	\$ 10,000
e. New exterior doors and frames	\$ 35,000
f. Window Light Deadening Shades	\$ 17,500
g. Design / Construction Administration / reimbursables	\$ 51,000

Sub Total \$ 476,150

h. Contingency - 5% 23,808

Total * \$ 499,958

rounded to \$500,000

NEWTON

PUBLIC SCHOOLS

100 Walnut Street, Newtonville, MA 02460

Michael D. Cronin
Chief of Operations

Telephone: (617)559-9000 FAX: (617)559-9006

E-mail: michael_cronin@newton.k12.ma.us

MEMORANDUM

TO: V. James Marini, Interim Superintendent
 FROM: Michael D. Cronin
 DATE: June 14, 2010
 RE: FY11 Proposed Capital Improvement Plan and Five Year Plan FY12-16

At the April 26th meeting, the School Committee reviewed the list of proposed FY11 projects which are grouped into priority tiers of \$500,000 each. The School Committee also asked for a list of other projects which did not rise to the top of the priority list and do not appear on the FY11 list. Those items are in the FY12-FY16 proposed CIP included on the next page. Lastly, a list of items that were once under CIP which have fallen out of priority are listed at the end of the 5 year projection.

Tier 1 FY11 Proposed Capital Projects	Cost Estimate
Roof Repairs -- Significant replacement of roof sections at Bowen, Brown, Cabot, Countryside, Franklin, Lincoln-Eliot and Ward. \$475,000 was requested in FY10. The roof study was completed by Tremco with results attached.	\$350,000
Masonry Repairs -- Bigelow, Education Center, Underwood, and Ward	\$450,000
Tier 1 Total	\$800,000

Tier 2 FY11 Proposed Capital Projects	Cost Estimate
Countryside Boiler Replacement -- The second boiler has failed and must be replaced. We will also remove the oil tanks and convert both boilers to natural gas.	\$200,000
Bowen Boiler Replacement -- The second boiler has failed and must be replaced.	\$150,000
Roof Top Unit and Exhaust Unit Replacements at Bowen, Countryside, Underwood and Lincoln-Eliot	\$100,000
Tier 2 Total	\$450,000

Tier 3 FY11 Proposed Capital Projects	Cost Estimate
Window and Door Replacement - Horace Mann	\$500,000
Tier 3 Total	\$500,000

Tier 4 FY11 Proposed Capital Projects	Cost Estimate
Day Middle School Space Needs Improvements -The City approved \$100,000 in FY10 for a design study which is underway. Recommendations to the Committee will be an expected outcome of the report.	Pending study outcome
Tier 4 Total	\$500,000 +

FY 12 - FY16 Proposed CIP Projects

PROJECT CATEGORY	FY12	FY13	FY14	FY15	FY16
BOND ELIGIBLE					
Heating & Ventilation Systems	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
Generators	\$0	\$200,000	\$0	\$200,000	\$0
ADA/Accessibility Project Horace Mann	\$150,000				
Exterior Masonry	\$550,000	\$500,000	\$500,000	\$500,000	\$500,000
Roofs/gutters	\$650,000	\$650,000	\$650,000	\$650,000	\$650,000
TOTAL	\$1,750,000	\$1,750,000	\$1,550,000	\$1,750,000	\$1,550,000

CIP projects that have not been completed and have fallen out of priority:

Day Seating (\$75,000)

Bathroom renovations (\$100,000/year)

Summary
6/14/10 School Committee Meeting

- **Introduction of New Principals**

Joe Russo, Assistant Superintendent for Human Resources, introduced Brian Turner, the new Principal of Day Middle School and Gregg Hurray, who will be moving from interim at Horace Mann to Interim at Lincoln-Eliot.

- **Presentation by Newton Jingshan Exchange Group**

Donna Fong, Chairperson of the Newton-Beijing Jingshan Exchange Program, presented the Newton teachers and student participants returning from China, as well as the group that will be going next year. Several spoke about their experiences and thanked the Committee and administration for supporting this opportunity.

- **Superintendent's Report**

Student Services Report: Interim Superintendent Jim Marini commented that they are working on revising the document for next year, so that rather than a monthly report that is more aligned with the budget, it will be a quarterly programmatic document. The budget component will continue to be reported in the monthly budget updates.

Anti-Bullying Task Force Update: Two committees have been formed (prevention and intervention) and are working on these issues. Members have attended a statewide conference on this subject and are in the process of editing the Students Rights & Responsibilities' Handbook to reflect their work. They anticipate having a plan in place by December, as required by law.

Class Size Array: The elementary class size arrays are constantly changing. They do not intend to make permanent assignments until late August. Registrations will take place throughout the summer at the Education Center, in order to keep track of the numbers, and the draft arrays will continue to be updated and posted on the School Department website.

Update on Newton Corner: Jim Marini noted that after meetings with the Mayor, DPW, traffic engineer, and Police Department he continues to recommend no exemptions to the policy. Students in this area have the ability to take the bus with waivers available if necessary. Families in all the safety zones will receive a packet of material outlining the policy and waiver options.

Student Placement Group: Jim Marini announced that Sandy Guryan, Assistant Superintendent for Business, Finance & Planning, will head up a Student Placement Task Force that will review all existing policies and procedures related to student placements including enrollments, feeder patterns, out-of-district, choice/optional zones, METCO program and students of eligible staff. The timeline for review will be June-October 2010. An initial public forum will be held on Monday, 6/28/10, Education Center, Frazier Room from 5:00 – 6:30 PM, to seek community input. A second forum will be held in September and a final report presented in November.

- **FY10 Budget Report**

Sandy Guryan noted that as of 5/25/10, the district has spent \$134,211,769, or 81% of the annual budget. Projected year-end based on current information is a positive balance of \$277,244 or \$157,098 more than last month's forecast due to additional savings in utilities, unemployment, non-SPED contract services, out-of-district tuition, transportation and supplies. The Committee discussed the recommendation for the

\$272,000 year-end purchasing of technology and security cameras for Newton South High School. Further discussion and a vote will be taken at the next meeting.

- **Full Day Kindergarten Task Force Report**

Patricia Kelly, Assistant Superintendent for Elementary Education, along with several members of the Task Force, presented the report. The Superintendent charged them with the task of determining the feasibility of having four full days of kindergarten instruction that would mirror the timeframe of the current grades 1-5 schedule. The report includes a review of the merits of the current program, potential downsides, research on half and full day programs, implications for change, as well as a parent and staff survey. Their conclusion is that this is feasible but the topic requires additional study and steps, which are outlined in the report. Once the new Superintendent is in place, he will meet with the group regarding the process for moving forward.

- **Math Update**

Mary Eich, Mathematics Coordinator K-8, provided a detailed report and Powerpoint presentation on this year's progress toward accomplishing the three- year plan presented in February 2009 for continuous improvement of mathematics education. As outlined in the Mission Statement of the 2006 Mathematics Curriculum Review, the goal called for all students to understand and be able to apply mathematical concepts, procedures and processes to solving challenging problems and to prepare students for continued mathematical studies.

- **Naming Facilities**

In accordance with School Committee policy, the Committee approved a request by Newton South High School to establish a naming committee to find an appropriate space to honor Bob Chrusz (former athletic director) for his contributions to the school.

- **Security Policy – Cameras in High Schools**

The Committee continued its review of the draft protocol & policy and approved as amended.

- **Capital Improvement Plan (CIP)**

The CIP plan was presented and categorized into tiers based on priority, including a list of projects that were once on the CIP but for various reasons removed. After a full discussion the Committee voted approval.

- **Establishment of Revolving Accounts**

The Committee voted to request the Mayor/Board of Aldermen to authorize the establishment of a "Greeneengineering" departmental revolving account, in accordance with *MGLC, 74, S. 14B*, effective July 1, 2010, with an annual spending limit of \$25,000. The account will be used for the purpose of collecting funds for the manufacture and sale of biodiesel fuel from vegetable oil produced by the students, with the proceeds being used in support of the program.

- **Grants**

The Committee voted to accept the grants (Title I School Improvement & Do the Right Thing) totaling \$4,122.